



## VACANCY

REFERENCE NR	:	VAC08411/21-8412/21
JOB TITLE	:	Senior Project Manager X2
JOB LEVEL	:	D3
SALARY	:	R 555,201 - R 925,335
REPORT	:	Programme Manager
Department	:	Application Development
LOCATION	:	SITA Centurion, Pretoria
POSITION STATUS	:	Permanent (Internal / External)

### Purpose of the job

To manage large/complex SITA internal/external project(s) using the SITA project management methodology and frameworks, within a defined service/product/customer portfolio, and to provide guidance to Project Managers assigned to such projects/programmes.

### Key Responsibility Areas

- To manage and achieve the predefined objectives/scope of the project within the specified budget, time and quality (customer; financial; internal business processes);
- To manage and lead a project team in order to execute identified tasks and activities according to the project plan (financial; customer; learning and growth; internal business processes);
- To execute the project according to best practice and SITA project management methodology (internal business processes; customer);
- To manage the project documentation according to SITA configuration management and audit policies in order to ensure compliance to project management processes (internal business processes; learning and growth);
- To maintain contact with all relevant project stakeholders (clients, sponsors, etc.) throughout the project life cycle in order to ascertain levels of satisfaction with progress and performance (customer);
- To manage project related issues and risk areas in order to ensure the successful implementation of a project (financial; internal business processes; customer); and
- Development of project/s budget/finances, asset/equipment and staff requirements, in order to ensure the efficient operation of the define project/s.

### Qualifications and Experience

**Minimum:** 3 year National Diploma/Degree in Project management/Information Technology/Computer Science or NQF level 5 with the equivalent credits of a National Qualification plus specialised or management certificate of competence at level 5.

**Additional Certificates:** Obtained one or more of the following certificates (the certificates must be current):

- Prince 2 Practitioner
- Project Management Professional (PMI)
- Any other professional project management body and Agile project management certificate

**Experience:** 7 – 8 years Project management experience in an IT environment and in public sector IT environment including:

- 7 or more years as a Project Manager in the ICT industry
- 6 or more years managing software development teams

- 5 or more years implementing/rolling out software systems
- 1 or more years executing projects using an agile approach
- 5 or more years preparing and presenting reports/presentations to executives and clients.

#### Technical Competencies Description

**Knowledge of:** PM BOK framework; Knowledge of project management methodologies; Knowledge of project management processes; Knowledge of planning tools; Knowledge of configuration management; Knowledge of project risk management; Knowledge of financial management principles; Knowledge of domain/product/service specific execution methodology.

**Skills:** Computer literacy; Verbal and written communication skills; Interpersonal skills; Problem solving and decision making skills; Conflict management skills; Facilitation skills; Report writing and Presentation skills; Supervisory skills; Organizing skills; Effort estimation and costing skills; contract management skill; and Attention to detail.

#### Other Special Requirements

The incumbent will be required to consult and interact with relevant Government Officials and if required, accreditation and certification bodies.

#### How to apply

Kindly send your CV to [Lwandiso.recruitment@sita.co.za](mailto:Lwandiso.recruitment@sita.co.za)

**Closing Date: 28 May 2020**

#### Disclaimer

SITA is Employment Equity employer and this position will be filled based on Employment Equity Plan. Correspondence will be limited to short listed candidates only.

- If you do not hear from us within two months of the closing date, please regard your application as unsuccessful.
- Applications received after the closing date will not be considered. Please clearly indicate the reference number of the position you are applying for.
- It is the applicant's responsibility to have foreign qualifications evaluated by the South African Qualifications Authority (SAQA).
- Only candidates who meet the requirements should apply.
- SITA reserves a right not to make an appointment.
- Appointment is subject to getting a positive security clearance, the signing of a balance score card contract, verification of the applicants documents (Qualifications), and reference checking.
- Correspondence will be entered to with shortlisted candidates only.
- CV's from Recruitment Agencies will not be accepted